

CONSULATE - GENERAL OF JAPAN

LEVEL 15, 41 SHORTLAND ST,
PO BOX 3959, AUCKLAND

PH: (09) 303-4106 EMAIL: pr@ac.mofa.go.jp

Please help our services to all borrowers by:

- Lodging your application at least 7 days in advance of the date required
- Requesting not more than 2 DVDs, or books at any one time
- Returning material within 2 weeks of collection
- Please return the materials which you borrow all together at same time.

LOAN FORM

NAME: _____

ADDRESS: _____

ORGANISATION: _____ PHONE NUMBER: _____

EMAIL: _____

PURPOSE OF LOAN: _____

DATE REQUIRED: _____ DATE OF RETURN: _____ ESTIMATED NUMBER OF VIEWERS: _____

LOAN ITEMS:

DVDS / BOOKS:	TITLE:
	NUMBER:
	TITLE:
	NUMBER:
ALTERNATIVE:	TITLE:
	NUMBER:
	TITLE:
	NUMBER:

OTHER ITEMS: _____

I AGREE TO RETURN ALL MATERIAL BY THE STIPULATED DATE AND IF ANY MATERIAL IS LOST OR DAMAGED, TO REIMBURSE THE CONSULATE-GENERAL OF JAPAN, AUCKLAND, AN AMOUNT EQUIVALENT TO THE COST OF REPLACEMENT

SIGNATURE: _____ DATE: _____

IDENTIFICATION: _____

OFFICE USE ONLY
DATE DISPATCHED:
DATE RETURNED: