

VISA TYPE C

School trip / Group homestay programme / Short-term school exchange

Incomplete documents will cause of you to re-visit

1) Valid passport (Original)

- print out your valid NZ visa (Resident / Work / Student / Guardian)
OR
print out your valid "E-VISA" (Resident / Work / Student / Guardian)
- transfer your NZ visa when you renew your passport, otherwise we are NOT accept your visa application
- applications from those in NZ on **any types** of VISITOR VISA will not be accepted (no exception)

2) One passport photograph

- USE A PROFESSIONAL SERVICE (we may reject if it's not acceptable quality)
- NZ standard passport size OR 45mm x 35mm size
- must be taken within the **last SIX months**
- **DO NOT:** scan and print onto paper
attach with staple or tape
using filters/photoshop

3) One completed original visa application form

- write "**n/a**" if it doesn't apply to you or leave a section blank if you are unsure
- **DO NOT** use digital signature (hand written signature only)
- Non-schooling age minor, parent or legal rep can sign a form but indicate the relationship (e.g. signed by mother)

4) **A copy of e-tickets / flight details (must provide ALL the destination flight booking)**

- We will NOT accept any application more than 3 months before your departure date from NZ
- issued by the travel agent/airline or copy of e-tickets with your passport name on them
- Must provide flight leaving from New Zealand (even though stopped over in other countries before arriving in Japan)
- **WE DO NOT require proof of purchase**
We DO require a confirmed reservation
The Consulate-General of Japan is not responsible for any tickets that become unusable due to visa delay or denial

5) **From your New Zealand School / Organization**

- With letter head which includes the purpose of the visit
- Travel itinerary
- List of the students, teachers and parents travelling together to Japan
- Proof of payment receipt of the trip

6) **From Japanese school / organisation**

- Copy of invitation letter and details of the schedule in Japan (only if applicable)

7) Visa fee (if applicable)

- Due when the visa has been issued (cash payment only)

NOTE:

- Additional documentation may be required
- No documents other than your passport will be returned
- Even with possession with a visa, final permission to enter Japan remains at the discretion of the immigration authorities
- Check our [FAQ](#) page prior to visiting our office, if you have any questions.
Alternatively, you can call **24/7 Visa Hotline: 09 802 3564 (free, English only)**